



To: Members of the Performance
Scrutiny Committee

Date: 23 November 2012

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Dear Councillor

You are invited to attend a meeting of the **PERFORMANCE SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 29 NOVEMBER 2012** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES OF THE LAST MEETING (Pages 5 - 18)

To receive the minutes of the Performance Scrutiny Committee held on the 18th October, 2012 (copy enclosed).

5 CORPORATE RISK REGISTER (Pages 19 - 32)

To consider a report by the Corporate Improvement Manager (copy attached) which details the latest version of Denbighshire's Corporate Risk Register.

9.35 a.m.

6 DENBIGHSHIRE COUNTY COUNCIL IMPROVEMENT LETTER (Pages 33 - 42)

To consider a report by the Corporate Improvement Team Manager (copy attached) which presents the Improvement Assessment Letter for Denbighshire County Council, issued by the Welsh Audit Office (WAO).

10.05 a.m.

Comfort Break

7 PERFORMANCE STANDARDS REVEALED THROUGH THE COMPLAINTS PROCESS (Pages 43 - 48)

To consider a report by the Corporate Complaints Officer (copy attached) which presented an analysis of the feedback received via Denbighshire's feedback policy `Your Voice` for Quarter 2 of 2012/13.

10.45 a.m.

8 LIBRARY SERVICE STANDARDS: ANNUAL REPORT 2011/12 (Pages 49 - 56)

To consider a report by the Lead Officer: Libraries, Archives and Art (copy attached) which details the Library Service's performance against CyMAL's Annual Assessment Framework for Welsh Public Library Authorities.

11.15 a.m.

9 REVIEW OF LICENSING MATTERS (Pages 57 - 76)

To consider a report by the Head of Planning and Public Protection (copy attached) which details the review of taxi and private hire vehicles (PHV) licensing policies and procedures and advises on the reporting mechanism to Licensing Committee.

11.45 a.m.

10 SCRUTINY WORK PROGRAMME (Pages 77 - 82)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating Members on relevant issues.

12.15 p.m.

11 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

MEMBERSHIP

Councillors

Ian Armstrong
Meirick Davies
Richard Davies
Huw Hilditch-Roberts
Colin Hughes
Geraint Lloyd-Williams

Peter Owen
Dewi Owens
Allan Pennington
Arwel Roberts
Gareth Sandilands

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Town and Community Councils